



61st ANNUAL CHILDREN'S CHRISTMAS/HOLIDAYS PARADE

General Participants Special Instructions

Your location in the parade corresponds to your assigned **ENTRY NUMBER** listed in the **Parade Line-up** located on the **Parade Page** of the **Igsrecreation.org** website. Please give this number to all members of your group. This number will be marked on the street in the staging area.

ON THE MORNING OF THE PARADE:

- **Pick up your Official Entry Number** from the Entry Number Booths located at the corner of Tait and Almendra Avenues.
- **Place your Entry Number** on the right shoulder of the lead member of your entry or on the right corner of the windshield of your entry.
- **Find your exact starting location** by contacting a Parade Marshal in the staging area wearing a bright green vest. The Parade Marshal will be able to direct you to your assigned location within the staging area where the entry numbers will be marked on the streets.

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DATE: **Saturday, DECEMBER 2, 2017** (RAIN OR SHINE)

TIME: Parade begins promptly at **11:00 A.M.** (Late arrivals will be placed at the end of the parade.)
7:30 A.M. – Large vehicles (trucks, vans, and floats) must be in place.
8:30 A.M. – Dignitaries and persons providing cars for dignitaries must be in place.
9:00 A.M. – ALL ENTRIES except large vehicles & dignitaries/cars must be in place.

LOCATION: Parade begins at the corner of Almendra Ave. and North Santa Cruz Ave., proceeding south along N. Santa Cruz Ave. to Main St., east on Main St., ending at Church St. A map of the staging area and parade route is located on the Parade Page of the Igsrecreation.org website. Staging area will be closed to vehicle traffic, other than those actually in the parade, after **7:30 A.M.**

PARADE THEME: Each entry must have a Christmas or Holiday theme to be able to participate in the parade.

SANTA: Only the OFFICIAL PARADE SANTA will be permitted in the parade. PLEASE DO NOT dress anyone in your entry as Santa.

SIZE LIMITS: Floats must be less than 12 feet high due to existing street wires and must be less than 40 feet long and 10 feet wide. NO EXCEPTIONS will be permitted.

SAFETY: To avoid any safety hazard, no toys, candy or other materials can be handed out or thrown from your entry. Any entry handing out or throwing items will be removed from the parade. All entries must conform to the Santa Clara County Fire Marshal Code. Note: Entries may be inspected the morning of the parade, and if they do not conform to the Fire Code, they will be removed from the parade.

Each entry is responsible for their animals, including cleaning up after them. Animals must be controlled and/or restrained at all times. No parade float riders past Church St.

NO ALCOHOL: There is NO alcoholic beverages allowed in the parade, staging area or streets. Participants may NOT have alcohol on their float/vehicle during the parade procession. We want to keep the parade a safe one for all. This is for all Parade participants and the public viewing the Parade. **Town of Los Gatos Muni Code 18.10.015 Sec. 18.10.015.** - Alcoholic beverage; drinking and open container in public.

NO PARKING STREET CLOSURES: There is NO PARKING in the staging area or along the parade route. A map of the staging area and parade route is located on the Parade Page of the Igsrecreation.org website, along with information about street closures.

SPECIAL INSTRUCTIONS: This is a Parade in motion! There is NO STOPPING once the parade has begun. This means that all entries must keep up with the entry ahead of them. If you start to lag, expect a Parade Route Marshal to ask you to keep up.

CANCELLATION: Please notify us immediately at 408-354-8700 if you must cancel. Sorry, no refunds will be given to commercial entries.

QUESTIONS: Please visit the Parade Page of the Igsrecreation.org website. If you cannot find the answer to your question(s) call LGS Recreation at 408-354-8700, or email: parade@Igsrecreation.org.